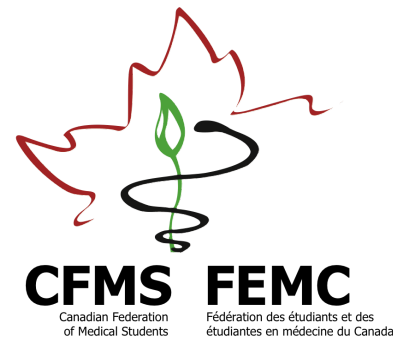


EXECUTIVE REPORT

Wendy Wang, Fatemeh Bakhtiari
CFMS Western Regional Directors
2019 Spring General Meeting
April 12-13, 2019, Niagara, Ontario



DESCRIPTION

According to the CFMS Bylaws, the Western Regional Representatives of the CFMS, “in addition to representing their respective regions on the Board, shall be cross-appointed in the Federation’s Dyad governance model”.

In practice, the Western Regional Representatives serve as liaisons between the Board and the medical society representatives and presidents of all medical schools in Western Canada, including the University of British Columbia, University of Calgary, University of Alberta, University of Saskatchewan, and University of Manitoba. Wendy Wang is a co-lead of the Nominations Committee, and is cross-appointed with the Communications portfolio. Fatemeh Bakhtiari is cross appointed with the Global Health portfolio.

I. ACTIVITIES OF THE WESTERN REGIONAL DIRECTORS

1. Western Deans’ Conference

- The 2018 Western Deans’ Conference (WDC) was held in Saskatoon, Saskatchewan. Alongside the Western regions Medical Society presidents, we presented at the Western Dean’s Conference about the various issues current medical students are facing.
- This year’s Western Deans’ Conference was historic in terms of student involvement.
 - i. Thanks to the work from last years Western Regional Representatives, VP Academics and Wellness Representatives were able to attend the conference via the Student Initiative Fund/Student Initiative Grant as a trail.
 - We are encouraging all Western Medical Societies to advocate to their respective undergraduate medical education (UGME) administrations to fund VP Academics and Wellness Representatives to next year’s WDC.
- There were talks from both students and deans about changing the format of the conference for 2019, all broadly geared towards encouraging greater student participation and input in the WDC. Some specific suggestions include incorporating more small group sessions, and direct integration of students in the planning process of the conference.
- A letter with all of our Asks and ideas from the 2018 WDC was sent out to all of the Western Medical Society presidents to send out to the deans at respective schools.
 - i. We will continue with following up on the Western Deans’ Conference letter and continue the momentum of advocacy for unmatched Canadian medical graduate students and student wellness.

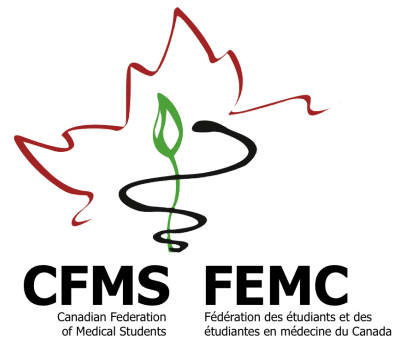
2. Royal College Regional Advisory Committee for Western Region (RAC 1 and 2)

- Wendy represented Alberta, British Columbia, Yukon Territory and the Northwest Territories medical students at Royal College’s Regional Advisory Committee 1.
- Fatemeh represented the Manitoba and Saskatchewan medical students at Royal

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College's Regional Advisory Committee 2.



3. IFMSA Americas Regional Meeting (Ecuador)

- Both Wendy and Fatemeh represented Canada at the International Federation of Medical Students' Americas Regional Meeting, held in Quito, Ecuador in January 2019.

4. Dyad Portfolio Activities

Wendy Wang - VP Communications Dyad Pairing

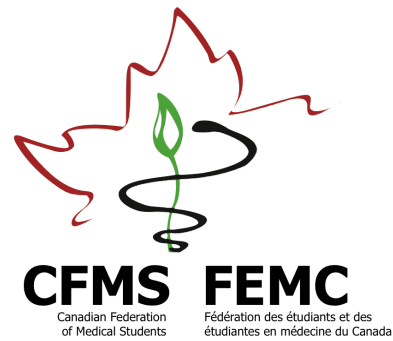
- Chair of CFMS Representatives Roundtables (RRT)
 - Coordinate and facilitate monthly RRT meetings with CFMS representatives/VP Externals of medical schools coast-to-coast
- Annual General Meeting Bid Committee Member
- Nominations Committee Co-Lead
 - Co-lead Nominations Committee with Debbie Brace (Ontario Regional Director)
 - Reviewed the application process and made major changes to the calls for CFMS positions
- PRT-RRT Working Group Member
 - Updating and reviewing the Terms of Reference for CFMS Representatives Roundtable (RRT)
- CFMS App Working Group Member

Fatemeh Bakhtiari - Director of Global Health Dyad Pairing

- Chair of the Global Health Liaisons (GHL) roundtable
 - Chair of the GHL roundtable and working very closely with the Global Health National Officer of Partnerships, Emily Fong.
 - This roundtable is a great way for GHL's across the country to get in contact and see what each school across Canada is doing with their Global Health program and what are ways that CFMS could potentially help with any projects.
- AGM Bid Committee Member
- Student Initiative Grants
 - Co-lead of SIGs with Adel (Quebec Regional Director).
 - Reviewed the SIGs guidelines and made major changes in the distribution of funds based on previous years data.
 - Two levels of funding will now be available for applicants and will allow the program to reach out and fund more initiatives
- Travel Awards Chair
 - Lead on the application process for the Day of Action, SGM 2019 and AGM 2019 travel awards.

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II. PLAN FOR WESTERN REGIONAL AFFAIRS

- 1. Continued advocacy for student wellness and unmatched CMGs**
- 2. Continuing expansion of Western Regional Director scope of involvement at Western Deans' Meeting**
- 3. Foster Royal College relationships and plan for future collaboration**

Leading up to the SGM, our role will span the Western Region as well as beyond. In relations to our region specifically, we will continue with following up on the Western Deans' Conference letter, and ensuring the delivery of the document to the respective Medical Societies at the medical schools with the aim of continuing the momentum of advocacy for unmatched Canadian medical graduate students and student wellness. In April 2019, we will be organizing the third Western teleconferences--strategically timed to ensure that we are following up with the schools after we send out the letter, and also when the time approaches the SGM in Niagara, Ontario. We also aim to expand the scope of the Western Regional Director role in the future iterations of Western Deans' Meetings. Finally, we will be working collaboratively with our fellow board members to strategize how we can better foster the CFMS relationship with the Royal College in the respective regions to bolster collaboration.

III. NEXT STEPS FOR WESTERN REGIONAL AFFAIRS

- 1. Finalize proposal for the expansion of future Western Regional Directors' roles**
 - a. To be ready by April SGM 2019**
 - b. Work with the Finance portfolio to elaborate a renewed budget for the Western Regional Director**
- 2. Further refine Western Regional Director Terms-of-Reference**
 - a. To be ready by April SGM 2019**
- 3. Prepare hand-off documents for transition of new Directors**
- 4. Continue building relations with and fostering collaboration with Royal College**

In terms of expansion of the Western Regional Director role, our next steps are to finalize our proposal to the board. This task will be carried out with close collaboration with the Finance portfolio to elaborate a renewed, sensible budget for the role. We will also be in consultation with fellow board members as we draft the terms-of-reference for our roles. We anticipate this to be accomplished by April 2019 at SGM. In the gaps between these tasks, we will continue to support the ongoing events and scheduled teleconference in the Western region, and collaborate with fellow board members in the development of our relationship with the Royal College.

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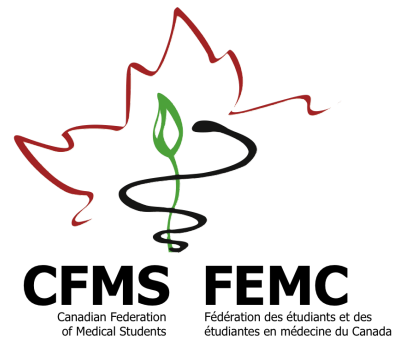
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 Fédération des étudiants et des étudiantes en médecine du Canada

IV. MEETINGS ATTENDED

Date	Meeting	Location	Who?
Oct 4, 2018	CFMS Board TC	TC	Both
Oct 10, 2018	Pre-Western Dean's TC, introductory TC with all Western MedSoc presidents	TC	Both
Oct 17, 2018	RAC Webinar	Webinar	Both
Oct 18-20, 2018	Western Dean's Conference	Saskatoon, Saskatchewan	Both
Oct 26-28, 2018	Fall Board Meeting	Ottawa, Ontario	Both
Oct 28, 2018	GHL Roundtable	TC	Fatemeh
Oct 31, 2018	Phone call with Dr. Ahmed (RAC mentor)	Phone call	Fatemeh
Nov 2, 2018	RAC 2 Meeting	Saskatoon, Saskatchewan	Fatemeh
Nov 3, 2018	Phone call with Dr. Dafoe (RAC mentor)	Phone call	Wendy
Nov 9, 2018	RAC 1 Meeting	Edmonton, Alberta	Wendy
Nov 11, 2018	CFMS Representatives Roundtable (RRT) Meeting	TC	Wendy
Nov 14-16	TEDMED Palm Springs	Palm Springs, USA	Wendy
Nov 18, 2018	CFMS Board TC	TC	Both
Dec 8, 2018	AGM 2019 Bid Marking Team TC	TC	Both
Dec 10, 2018	Midpoint Check In with Henry	Phone Call	Wendy
Dec 12, 2018	144th WHO Executive Board Consultation	TC	Fatemeh
Dec 13, 2018	Past-President (Henry Annan) Update Meeting	Phone call	Fatemeh
Dec 16, 2018	CFMS Board TC	TC	Wendy
Dec 17, 2018	Reps Roundtable	TC	Both
Jan 3, 2019	Pre-IFMSA Americas Regional Meeting with Director of Global Health	TC	Both
Jan 5-6, 2019	Winter Board Meeting	Toronto, Ontario	Fatemeh
Jan 6-11, 2019	IFMSA Americas Regional Meeting	Quito, Ecuador	Both

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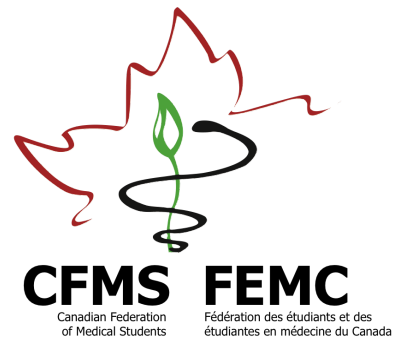
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Jan 22, 2019	Regional Reps RAC/FAC Strategy discussion	TC	Both
Feb 1, 2019	CMA Regional Forum	Edmonton, Alberta	Wendy
Feb 10, 2019	CFMS Board TC	TC	Both
Feb 25, 2019	GHL Roundtable Meeting	TC	Fatemeh
Feb 26, 2019	CFMS Representatives Roundtable (RRT) Meeting	TC	Wendy
Mar 17, 2019	CFMS Board Meeting	TC	Both
Mar 21, 2019	RRT-PRT Working Group	TC	Wendy
Apr 11, 2019	CFMS Board Meetings at SGM 2019	Niagara Falls, ON	Both
Apr 11, 2019	CFMS Representatives Roundtable (RRT) In-Person Meetings	Niagara Falls, ON	Wendy
Apr 12-13, 2019	CFMS Spring General Meeting 2019	Niagara Falls, ON	Both
May 9, 2019	RAC 1 Meeting	Calgary, AB	Wendy

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V. CONCLUSIONS

It has been an honor to represent the CFMS membership over the past few months. We thank the CFMS General Assembly for the privilege of serving the organization as the 2018-2019 Western Regional Directors. We further thank the Western Region for being a great team to work with throughout the year. We look forward to complete our goals by AGM 2019 in time for turnover to the 2019-2020 Western Regional Representatives. We welcome questions or feedback regarding our roles as Western Regional Directors, Nomination Committee Co-Chair, AGM Bid Committee Members, Strategic Initiative Fund Co-Chair, Travel Award Chair, or attachés to the Communications and Global Health Portfolios.

Fatemeh Bakhtiari

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