

EXECUTIVE REPORT
Franco Rizzuti, CFMS Board Chair & Past-president
2018 Spring General Meeting Report
April 27th – 28th 2018, Halifax NS



I. DESCRIPTION OF POSITION

According to the CFMS Bylaws, the Past-president of the CFMS shall:

- a) Hold the Office of Chair of the Board of Directors; and
- b) Advise the President & Directors; and
- c) Act as Parliamentarian

and the Past-President shall preside over the entirety of election voting and conduct the election as they sees fit, subject to override by a majority vote of a General Meeting.

In practice, the past-president serves as institutional knowledge and a resource for the board. As an officer of the organization and the board chair, the past-president facilitates discussions and ensures core operational compliance with legislation, Acts and governance best practices. The past-president also serves as ex-officio and co-chair of the newly formed governance committee.

II. ACTIVITIES

Count	Meeting	Date	Location
1	Wellness Survey call	Monday, October 2, 2017	TELECONFERENCE
2	CMA code of ethics call	Tuesday, October 3, 2017	TELECONFERENCE
3	Resident Doctors Executive Director (ED) Evaluation	Tuesday, October 10, 2017	TELECONFERENCE
4	Ontario Rep Interviews x multiple	Tuesday, October 10, 2017	TELECONFERENCE
5	CMAJ Interview	Wednesday, October 11, 2017	TELECONFERENCE
6	CFMS Core Exec	Wednesday, October 11, 2017	TELECONFERENCE
7	CFMS Fall Board Meeting	Oct 12-15, 2018	Ottawa, ON
8	CMA board exit interview	Tuesday, October 17, 2017	TELECONFERENCE
9	STRIVE training	Tuesday, October 17, 2017	Calgary, AB
10	Finance transition	Monday, October 23, 2017	Calgary, AB
11	PTMA-MD call	Thursday, October 26, 2017	TELECONFERENCE
12	CaRMS in person board meeting	Friday, October 27, 2017	Gatineau, QC
13	Postgraduate Governance Council	Monday, October 30, 2017	TELECONFERENCE
14	TEDMED	Oct 30-Nov 3, 2017	California, USA
15	Wellness Survey call	Sunday, November 5, 2017	TELECONFERENCE
16	CaRMS members meeting	Wednesday, November 15, 2017	TELECONFERENCE
17	CFMS Board TELECONFERENCE	Sunday, November 19, 2017	TELECONFERENCE
18	Afmc uCMG meeting	Sunday, November 19, 2017	TELECONFERENCE
19	Joule-Practice Management Curriculum Program call	Tuesday, November 28, 2017	TELECONFERENCE

EXECUTIVE REPORT

Franco Rizzuti, CFMS Board Chair & Past-president
2018 Spring General Meeting Report
April 27th – 28th 2018, Halifax NS



20	Canadian Medical Forum	Monday, December 4, 2017	TELECONFERENCE
21	CFMS Board TELECONFERENCE	Sunday, December 10, 2017	TELECONFERENCE
22	Wellness Survey call	Wednesday, December 13, 2017	TELECONFERENCE
23	CaRMS Finance and Audit Committee	Thursday, December 14, 2017	TELECONFERENCE
24	CaRMS CEO assessment interview	Thursday, December 14, 2017	TELECONFERENCE
25	CFMS REB and Research Program	Wednesday, January 3, 2018	TELECONFERENCE
26	Winter Board Meeting	January 5-7, 2018	Calgary, AB
27	Postgraduate ME Governance Council	Tuesday, January 16, 2018	TELECONFERENCE
28	AFMC Data Stewardship Committee-initial meeting	Wednesday, January 17, 2018	TELECONFERENCE
29	CaRMS Finance and Audit Committee teleconference to review Q2 report	Thursday, January 18, 2018	TELECONFERENCE
30	RDoC Strat Plan consultation	Thursday, January 25, 2018	TELECONFERENCE
31	CaRMS call	Thursday, January 25, 2018	TELECONFERENCE
32	Governance Committee Chairs meeting	Tuesday, January 30, 2018	Calgary, AB
33	CFMS Board TELECONFERENCE	Sunday, February 4, 2018	TELECONFERENCE
34	Wellness projects	Monday, February 5, 2018	TELECONFERENCE
35	learner supports -DocsManitoba	Thursday, February 8, 2018	TELECONFERENCE
36	CFMS-MD Partnership Meeting	Saturday, February 10, 2018	TELECONFERENCE
37	Governance Committee	Sunday, February 11, 2018	TELECONFERENCE
38	Royal College Annual Members Meeting	Thursday, February 22, 2018	Webinar
39	Wellness TELECONFERENCE	Thursday, February 22, 2018	TELECONFERENCE
40	CFMS Core Exec	Monday, February 26, 2018	TELECONFERENCE
41	CMPA call re learner supports	Thursday, March 1, 2018	TELECONFERENCE
42	Governance Committee Chairs meeting	Thursday, March 1, 2018	Calgary, AB
43	Wellness projects	Sunday, March 4, 2018	TELECONFERENCE
44	CFMS Board TELECONFERENCE	Sunday, March 11, 2018	TELECONFERENCE
45	uCMG supports research UBC	Sunday, March 25, 2018	TELECONFERENCE
46	CMAJ Disabilities Interview	Wednesday, March 28, 2018	TELECONFERENCE
47	Canadian Medical Foundation-Wellness Survey	Wednesday, March 28, 2018	TELECONFERENCE
48	SGM planning meeting	Sunday, April 8, 2018	TELECONFERENCE
49	CFMS Board TELECONFERENCE	Sunday, April 8, 2018	TELECONFERENCE
50	Governance Committee	Wednesday, April 11, 2018	TELECONFERENCE
51	Royal College CBD day	Thursday, April 26, 2018	Halifax, NS
52	CFMS SGM 2018	April 26-28, 2018	Halifax, NS
53	CCME 2018	April 28-May 2	Halifax, NS
54	AFMC Board meeting re:uCMG	Sunday, April 29, 2018	Halifax, NS
55	CaRMS Forum	Sunday, April 29, 2018	Halifax, NS
56	CFMS Stakeholders Meeting	Sunday, April 29, 2018	Halifax, NS
57	RDoC Awards	Sunday, April 29, 2018	Halifax, NS

EXECUTIVE REPORT

*Franco Rizzuti, CFMS Board Chair & Past-president
2018 Spring General Meeting Report
April 27th – 28th 2018, Halifax NS*



58	CaRMS Finance and Audit Committee	Monday, April 30, 2018	Halifax, NS
----	-----------------------------------	------------------------	-------------

III. PRIORITIES AND PROJECT AREAS

Working in Tridem with the President and Executive Vice-President, I have worked to support the Mission, Vision and Strategic direction of the CFMS. My report captures specific past-president portfolios. *Please see Henry (President)'s report for specific tracking of Strategic Goal achievements, and please review the board and committee reports to have a more fulsome appreciation of the tremendous work done on behalf of the members.*

- **Governance Review**

A major pillar of the 2017-2022 CFMS HR & Operations Strategic Plan was early governance reform. The successful launch of the governance committee was integral to this.

Please see the Governance Committee Report to SGM for the committee's Dashboard and Work-plan, in short a few highlights:

- By-Laws changes prepared for consideration by the General Assembly at SGM2018 to advance election timelines, voting representation and operational needs for the Federation
- Compliance and creation of Terms of Reference and clear reporting for all positions and committees
- Development of 5 new core policies for the Federation (completion for AGM 2018)

- **Board Performance Management**

In collaboration with Henry, the CFMS has instituted work-plans for all board members and committees. This year's pilot will become boiler plate for the organization in future years. The intent here is to enhance transparency to the members, but also enhance the board and staff's ability to manage and support projects/initiatives.

A second initiative which is now in its third year of running is comprehensive 360 degree reviews for each board member prior to SGM annually. These data are critical formative information for each member to help them develop professionally, but also manage and plan workflow within their portfolio(s).

- **CaRMS Board**

As past-president I have the privilege to serve as a one of three (3) CFMS nominees to the CaRMS board. I am serving the first of a minimal two-year term on CaRMS Board. My priorities on CaRMS board is to ensure that CaRMS continues to function as an

EXECUTIVE REPORT

*Franco Rizzuti, CFMS Board Chair & Past-president
2018 Spring General Meeting Report
April 27th – 28th 2018, Halifax NS*



arms-length independent entity that runs the Canadian Residency Match. As well that CaRMS has best-in-class services for its members.

CaRMS will be present at SGM2018 speaking to the underdevelopment revisions to CaRMS website and CaRMS online.

I encourage you to engage with the CaRMS representatives attending SGM2018 as well as attend the CaRMS Forum on Sunday April 29th, 2018.

I would like to take this opportunity to stress that CaRMS has been an invaluable partner in the unmatched CMG crisis, and more generally in supporting learners through the matching process.

- **CFMS-FMEQ Wellness Survey**

One of the larger projects I have taken over responsibility for is the CFMS0-FMEQ Wellness Survey. By way of background this survey project was initiated in 2014, funding secured in late 2014/early 2015, and the survey run in Jan-Feb 2016. The analysis and release of the data has taken much longer than anticipated. *I will be updating the Presidents and Reps Roundtables at SGM as to the status of the project.*

The anticipated work-plan for this project is first manuscript submission around SGM 2018, continuation of academic posters and presentation and data release over the summer. The intent is for this data to be in lockstep with the recently launched National Wellness Initiative by the Student Affairs portfolio.

IV. REFLECTIONS & NEXT STEPS

This SGM is meeting #11 for me -- with each meeting that I attend I am increasing awe-struck by the outstanding achievement of our members. Whether it be the outstanding Leadership or travel award winners, the robust policy development, respectful debate, asking of tough questions, or outside the box innovation, our members are raising the bar year after year.

In our 41st year the Canadian Federation of Medical Students (CFMS) is a very respected member of national conversations, whether they be on medical education, health policy, or physician resource planning. This success would not be possible without the tireless dedication of your board, national officers, file leads and engaged members. Please do take a moment at SGM to engage with them, share your thoughts or ideas, ask questions, and thank them for their service.

EXECUTIVE REPORT

*Franco Rizzuti, CFMS Board Chair & Past-president
2018 Spring General Meeting Report
April 27th – 28th 2018, Halifax NS*



SGM 2018 marks the midway point for the CFMS annual cycle, while much has been accomplished thus far there is still much to be accomplished. I have no doubt that we will achieve and surpass the penciled in goals for the 2017-18 year.

If you're new to CFMS and our meetings, welcome. New or returning I'd encourage you to become more involved with the CFMS. I look forward to connecting with you in Halifax!

Respectfully submitted on behalf of CFMS Board,

Dr. Franco A. Rizzuti BSc MD

*PGY-1 Public Health & Preventive Medicine, Cumming School of Medicine, UCalgary
Physician Leadership (MA Candidate), Werklund School of Education, UCalgary
Past-president & Board Chair, Canadian Federation of Medical Students*