Irfan Nizarali Kherani

**Executive Vice-President & Vice-President Medical Education**

**Executive Report for CFMS Spring General Meeting**

* Education Portfolio Working Group
  + Prepared draft Terms of Reference for Education Committee
  + Prepared resolution for passing Tersm of Reference for Education Committee
  + Chaired monthly conference calls for Education Committee
* Communication & Best Practices Working Group
  + Established Education List with representatives from each medical student society
  + Creating Education tab for CFMS Website
* MSPR/Dean’s Letter Working Group
  + Conducted formal survey of faculty, local education representatives an Education Committee members on what should be included in a standardized MSPR
  + Preparing recommendations for SGM
* Accreditation Working Group
  + Preparing document outlining how Independent Student Analyses should be prepared for all medical student societies undergoing accreditation
* Advocacy Working Group
  + Working jointly with the Committee on Health Policy on preparation of a number of Policy Papers:
    - School Absence Policies Paper
    - IMG Toolkit / Updated Policy Document
    - Career Decision Making
    - Family Medicine
    - Disaster / Emergency Preparedness
* Interprofessional Education Working Group
  + Completed Position Paper on Interprofessional Education
  + Establishing formal ties with national interprofessional groups
* Match Book Working Group
  + Conducted formal survey of faculty, local education representatives an Education Committee members on what should be included in the CFMS Match Book
* Global Health Education Working Group
  + Completing research on the Global Health Core Competencies and Post-Return Debrief Projects
  + Published summary article on Global Health Concentrations
* National Electives Portfolio
  + Actively contributing to adoption of AFMC Student Portal
  + Advocating for all students given new challenges associated with Portal adoption
* Spring General Meeting Planning
  + Developed new Education Session – “Preparing for the Transition to Residency”
  + Responsible for organizing Social Events – Friday Dinner, Saturday Social Event & Sunday Social Event
  + Prepared Agenda with President & VP Communications