Irfan Nizarali Kherani

**Executive Vice-President & Vice-President Medical Education**

**Executive Report for CFMS Spring General Meeting**

* Education Portfolio Working Group
	+ Prepared draft Terms of Reference for Education Committee
	+ Prepared resolution for passing Tersm of Reference for Education Committee
	+ Chaired monthly conference calls for Education Committee
* Communication & Best Practices Working Group
	+ Established Education List with representatives from each medical student society
	+ Creating Education tab for CFMS Website
* MSPR/Dean’s Letter Working Group
	+ Conducted formal survey of faculty, local education representatives an Education Committee members on what should be included in a standardized MSPR
	+ Preparing recommendations for SGM
* Accreditation Working Group
	+ Preparing document outlining how Independent Student Analyses should be prepared for all medical student societies undergoing accreditation
* Advocacy Working Group
	+ Working jointly with the Committee on Health Policy on preparation of a number of Policy Papers:
		- School Absence Policies Paper
		- IMG Toolkit / Updated Policy Document
		- Career Decision Making
		- Family Medicine
		- Disaster / Emergency Preparedness
* Interprofessional Education Working Group
	+ Completed Position Paper on Interprofessional Education
	+ Establishing formal ties with national interprofessional groups
* Match Book Working Group
	+ Conducted formal survey of faculty, local education representatives an Education Committee members on what should be included in the CFMS Match Book
* Global Health Education Working Group
	+ Completing research on the Global Health Core Competencies and Post-Return Debrief Projects
	+ Published summary article on Global Health Concentrations
* National Electives Portfolio
	+ Actively contributing to adoption of AFMC Student Portal
	+ Advocating for all students given new challenges associated with Portal adoption
* Spring General Meeting Planning
	+ Developed new Education Session – “Preparing for the Transition to Residency”
	+ Responsible for organizing Social Events – Friday Dinner, Saturday Social Event & Sunday Social Event
	+ Prepared Agenda with President & VP Communications