

## **Resolution 10.2: Terms of Reference Renewal**

**Whereas:** During the Special Meeting of the Membership in July 2021, a clear mandate was given to the board of directors to ensure transparency and efficient of the organization;

**Whereas:** In order to continue the organization forward in a efficient and effective manner bylaw amendments are necessary for good governance;

**Whereas:** Accountability measures need to exist within the organization due to our annual transitions and the adaptability to the needs of our membership on an ongoing basis;

**Whereas:** Historically there has been creation of many Terms of References and Committees that do not have a mechanism for evaluating the utility and require a formalized renewal process (as highlight in pink):

**Be it resolved that** The Canadian Federation of Medical Students adopt the amendment of Section 41 of the Federation bylaws to include an annual renewal at the Board level of Terms of References created and introduce an expiration date for unrenewed documents.

**Financial Cost:** No financial Cost

**Source of Funding:** No funding required

**Level of Effort of Volunteers/Staff:** Board in Partnership with staff will need to establish a process for Terms of References to be taken to the Board on an annual basis and clean up expired Terms of Reference from our governance documents when expired.

**Moved By:** Victoria Turnbull, Ontario Regional Director

**Seconded By:** Danielle Judd, VP Communications