

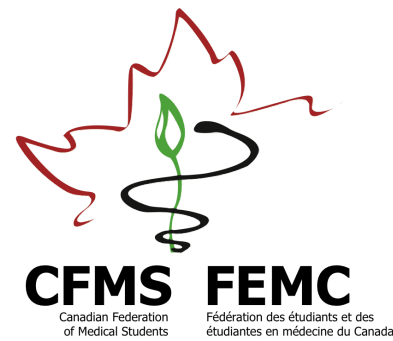
EXECUTIVE REPORT

Wendy Yao, Fatemeh Bakhtiari

CFMS Western Regional Directors

2019 Annual General Meeting

September 20-22, 2019, St. John's, Newfoundland & Labrador



DESCRIPTION

According to the CFMS Bylaws, the Western Regional Representatives of the CFMS, “in addition to representing their respective regions on the Board, shall be cross-appointed in the Federation’s Dyad governance model”.

In practice, the Western Regional Representatives serve as liaisons between the Board and the medical society representatives and presidents of all medical schools in Western Canada, including the University of British Columbia, University of Calgary, University of Alberta, University of Saskatchewan, and University of Manitoba. Wendy Wang is a co-lead of the Nominations Committee, and is cross-appointed with the Communications portfolio. Fatemeh Bakhtiari is cross appointed with the Global Health portfolio.

I. ACTIVITIES OF THE WESTERN REGIONAL DIRECTORS

1. Western Deans’ Conference

- The 2018 Western Deans’ Conference (WDC) was held in Saskatoon, Saskatchewan. Alongside the Western regions Medical Society presidents, we presented at the Western Dean’s Conference about the various issues current medical students are facing.
- This year’s Western Deans’ Conference was historic in terms of student involvement.
 - i. Thanks to the work from last years Western Regional Representatives, VP Academics and Wellness Representatives were able to attend the conference via the Student Initiative Fund/Student Initiative Grant as a trail.
 - We are encouraging all Western Medical Societies to advocate to their respective undergraduate medical education (UGME) administrations to fund VP Academics and Wellness Representatives to next year’s WDC.
- There were talks from both students and deans about changing the format of the conference for 2019, all broadly geared towards encouraging greater student participation and input in the WDC. Some specific suggestions include incorporating more small group sessions, and direct integration of students in the planning process of the conference.
- A letter with all of our Asks and ideas from the 2018 WDC was sent out to all of the Western Medical Society presidents to send out to the deans at respective schools.
- We have continued to follow up on the Western Deans’ Conference letter and to advocate for unmatched Canadian medical graduates and student wellness.
- We have made major strides in improving continuity in the planning of Western Deans’ Conference. Since SGM, terms of reference and budget line has been approved for one outgoing Western Regional Director to be present at the upcoming WDC. The WDC has traditionally taken place quickly after the election for new Regional Directors--leaving little time for transition.

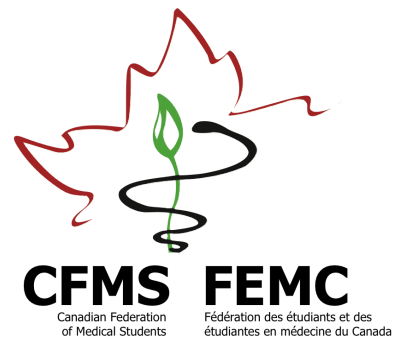
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2. Royal College Regional Advisory Committee for Western Region (RAC 1 and 2)

- Wendy represented Alberta, British Columbia, Yukon Territory and the Northwest Territories medical students at Royal College's Regional Advisory Committee 1.
- Fatemeh represented the Manitoba and Saskatchewan medical students at Royal College's Regional Advisory Committee 2.

3. IFMSA Americas Regional Meeting (Ecuador)

- Both Wendy and Fatemeh represented Canada at the International Federation of Medical Students' Americas Regional Meeting, held in Quito, Ecuador in January 2019.
- Wendy represented CFMS at the Standing Committee on Human Rights and Peace
- Fatemeh represented CFMS at the Presidents' Sessions

4. IFMSA Annual General Meeting (Taiwan)

- Fatemeh and Wendy represented Canada at the International Federation of Medical Students' Annual General Meeting, held in Taipei, Taiwan from August 1-7th, 2019.
- Wendy represented CFMS at the Standing Committee for Sexual & Reproductive Health including HIV/AIDS
- Fatemeh represented CFMS at the Presidents' Sessions, and was the head delegate of 10 members from CFMS
- MIFE Campaign from Manitoba won 1st prize at the Activities Fair at the meeting

5. Dyad Portfolio Activities

Wendy Wang - VP Communications Dyad Pairing

- **Chair of CFMS Representatives Roundtables (RRT)**
 - Coordinate and facilitate monthly RRT meetings with CFMS representatives/VP Externals of medical schools coast-to-coast
- **Annual General Meeting Bid Committee Member**
- **Nominations Committee Chair**
 - Led Nominations Committee for the Spring and Fall Call for Nominations
 - Reviewed the application process and made major changes to the calls for CFMS positions

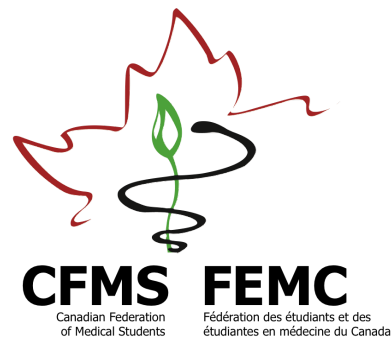
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- Coordinated and liaised with portfolio dyad partners
- **PRT-RRT Working Group Member**
 - Updating and reviewing the Terms of Reference for CFMS Representatives Roundtable (RRT)
- **CFMS App Working Group Member**
- **MD-Financial Management Liaison**

Fatemeh Bakhtiari - Director of Global Health Dyad Pairing

- **Chair of the Global Health Liaisons (GHL) roundtable**
 - Chair of the GHL roundtable and working very closely with the Global Health National Officer of Partnerships
 - This roundtable is a great way for GHL's across the country to get in contact and see what each school across Canada is doing with their Global Health program and what are ways that CFMS could potentially help with any projects
- **AGM Bid Committee Member**
- **Student Initiative Grants**
 - Co-lead of SIGs with Adel (Quebec Regional Director).
 - Reviewed the SIGs guidelines and made major changes in the distribution of funds based on previous years data.
 - Two levels of funding will now be available for applicants and will allow the program to reach out and fund more initiatives
- **Travel Awards Chair**
 - Lead on the application process for the Day of Action, SGM 2019 and AGM 2019 travel awards
- **Served as CFMS NMO President to the IFMSA**
 - Led delegation to the IFMSA Regionals Meeting 2019 held in Quito, Ecuador in January 2019
 - Led delegation to the IFMSA August General Meeting 2019 held in Taipei, Taiwan

II. PLAN FOR WESTERN REGIONAL AFFAIRS

- **Continued advocacy for the Western region students**

III. NEXT STEPS FOR WESTERN REGIONAL AFFAIRS

1. **Work with the Western Medical Society presidents to collaborate throughout the upcoming year and discuss issues facing the Western region**
2. **Prepare hand-off documents for transition of new Directors**
3. **Continue building relations with and fostering collaboration with Royal College**

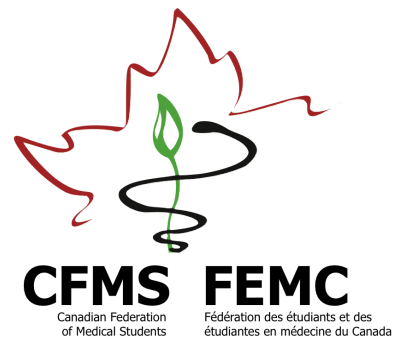
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IV. MEETINGS ATTENDED

Date	Meeting	Location	Who?
Oct 4, 2018	CFMS Board TC	TC	Both
Oct 10, 2018	Pre-Western Dean's TC, introductory TC with all Western MedSoc presidents	TC	Both
Oct 17, 2018	RAC Webinar	Webinar	Both
Oct 18-20, 2018	Western Dean's Conference	Saskatoon, Saskatchewan	Both
Oct 26-28, 2018	Fall Board Meeting	Ottawa, Ontario	Both
Oct 28, 2018	GHL Roundtable	TC	Fatemeh
Oct 31, 2018	Phone call with Dr. Ahmed (RAC mentor)	Phone call	Fatemeh
Nov 2, 2018	RAC 2 Meeting	Saskatoon, Saskatchewan	Fatemeh
Nov 3, 2018	Phone call with Dr. Dafoe (RAC mentor)	Phone call	Wendy
Nov 9, 2018	RAC 1 Meeting	Edmonton, Alberta	Wendy
Nov 11, 2018	CFMS Representatives Roundtable (RRT) Meeting	TC	Wendy
Nov 14-16	TEDMED Palm Springs	Palm Springs, USA	Wendy
Nov 18, 2018	CFMS Board TC	TC	Both
Dec 8, 2018	AGM 2019 Bid Marking Team TC	TC	Both
Dec 10, 2018	Midpoint Check In with Henry	Phone Call	Wendy
Dec 12, 2018	144th WHO Executive Board Consultation	TC	Fatemeh
Dec 13, 2018	Past-President (Henry Annan) Update Meeting	Phone call	Fatemeh
Dec 16, 2018	CFMS Board TC	TC	Wendy
Dec 17, 2018	Reps Roundtable	TC	Both
Jan 3, 2019	Pre-IFMSA Americas Regional Meeting with Director of Global Health	TC	Both
Jan 5-6, 2019	Winter Board Meeting	Toronto, Ontario	Fatemeh

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CFMS **FEMC**
Canadian Federation of Medical Students / Fédération des étudiants en médecine du Canada

Jan 6-11, 2019	IFMSA Americas Regional Meeting	Quito, Ecuador	
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Jan 22, 2019	Regional Reps RAC/FAC Strategy discussion	TC	Both
Feb 1, 2019	CMA Regional Forum	Edmonton, Alberta	Wendy
Feb 10, 2019	CFMS Board TC	TC	Both
Feb 25, 2019	GHL Roundtable Meeting	TC	Fatemeh
Feb 26, 2019	CFMS Representatives Roundtable (RRT) Meeting	TC	Wendy
Mar 17, 2019	CFMS Board Meeting	TC	Both
Mar 21, 2019	RRT-PRT Working Group	TC	Wendy
Apr 10, 2019	Western Region Meeting	TC	Fatemeh
Apr 11, 2019	CFMS Board Meetings at SGM 2019	Niagara Falls, ON	Both
Apr 11, 2019	CFMS Representatives Roundtable (RRT) In-Person Meetings	Niagara Falls, ON	Both
Apr 12-13, 2019	CFMS Spring General Meeting 2019	Niagara Falls, ON	Both
May 9, 2019	RAC 1 Meeting	Calgary, AB	Wendy
May 12, 2019	CFMS Board TC	TC	Wendy
May 24, 2019	RAC 2 Meeting	TC	Wendy
May 29, 2019	Western Region Meeting	TC	Both
May 29, 2019	IFMSA August Delegates Meeting	TC	Both
Jun 1-2, 2019	CFMS Summer Board Meeting	Halifax, NS	Both
Jun 8, 2019	Representatives Roundtable Meeting	TC	Both
Jul 10, 2019	Western Region Meeting	TC	Both
Jul 24, 2019	Global Health Meeting	TC	Fatemeh
Aug 1-7, 2019	IFMSA August Meeting	Taipei, Taiwan	Both
Aug 11-13, 2019	CMA Health Summit	Toronto, ON	Fatemeh
Aug 18, 2019	CFMS Board Meeting	TC	Both
Aug 26, 2019	Western Region Meeting	TC	Fatemeh
Sept 8, 2019	CFMS Board Meeting	TC	Both
Sept 14, 2019	GHL Roundtable Meeting	TC	Fatemeh
Sept 14, 2019	Representatives Roundtable Meeting	TC	Wendy
Sept 19-22, 2019	CFMS 2019 AGM	St. John's, NL	Both
Oct 17-19, 2019	Western Dean's Conference	Edmonton, AB	Wendy

V. CONCLUSIONS

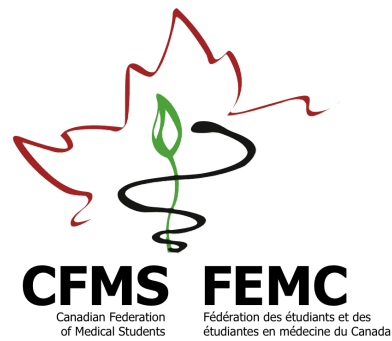
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It has been an honour being involved with the CFMS over the past year. We'd like to thank the CFMS General Assembly for the privilege of serving the organization as the 2018-2019

Western Regional Directors. We further thank the Western Region for being a great team to work with throughout the year. This role has also taken us beyond Canada, to Ecuador and Taiwan at the IFMSA meetings, and allowed us the opportunity to showcase the amazing work coming out of student-driven initiatives. None of this could have been possible without the amazing board that we were a part of. We look forward to complete our goals by AGM 2019 in time for turnover to the 2019-2020 Western Regional Representatives. We welcome questions or feedback regarding our roles as Western Regional Directors, Nomination Committee Co-Chair, AGM Bid Committee Members, Strategic Initiative Fund Co-Chair, Travel Award Chair, or attachés to the Communications and Global Health Portfolios.

Fatemeh Bakhtiari

M.D. Candidate 2021, Max Rady College of Medicine, University of Manitoba, Canada

Western Regional Director || *Directrice Régionale de l'Ouest*

Canadian Federation of Medical Students || *Fédération des étudiants et des étudiantes en médecine du Canada*

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Wendy Yao, B.Sc. (Hons.)

M.D. Program (2021) || Cumming School of Medicine, University of Calgary

Western Regional Director || Canadian Federation of Medical Students

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